



# AACM 2019 G.E.M. Award Nomination Packet

## Nomination Information

**DEADLINE to submit Nomination Form: August 23, 2019**

**A completed Nomination includes pages 2, 3 & 4 of this Nomination Packet, appropriate verification signatures, and a typewritten Narrative.**

- ◆ Only official AACM G.E.M. Nomination Forms will be accepted. Handwritten forms will not be accepted.
- ◆ Nominations may be submitted by AACM Management Company and Individual Members and their employees, Affiliate Partners and their employees, and HOA Board Members of communities managed by an AACM Member.
- ◆ Submit the Narrative (typewritten) on a separate sheet of paper along with pages 2, 3 & 4 of the Nomination Packet.
- ◆ Nominee may only be submitted for one category.
- ◆ Nomination Form must be signed by the Management Company Designated Member, Board President, or by an Authorized Representative of the Nominee's employer, if nominating an Affiliate Partner.

*"Honoring the Standards of Excellence in the Community Management Industry"*

*G.E.M. Awards*  
October 16, 2019

## Submittal Information

For questions regarding the nominations forms or process, contact Carol Cathcart at AACM.

Submit the completed G.E.M. Awards Nomination Form along with the typewritten Narrative via email to Carol Cathcart, or by mail to the address below.

**Email: [carol@aacm.com](mailto:carol@aacm.com) | Phone: 602.685.1111**



*G.E.M. Awards*

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## Award Categories

### **DEADLINE to submit Nomination Form: August 23, 2019**

**AWARD CATEGORY SELECTION:** Based on the award categories and descriptions outlined below, select the award for which you are nominating this individual. Nominees can only be nominated in ONE (1) category.

#### **Manager of the Year** (Select one)

This CAAM-certified community manager has been managing communities for three (3) or more years and has excelled in their ability to fulfill all aspects essential to the successful and thriving management of the HOA(s).

- Condominium       On Site/Large Scale       Portfolio

#### **Rising GEM** (Select one)

This award recognizes a CAAM-certified manager in their first two (2) years of community management who demonstrates their commitment through their accomplishments, persistence, and dedication, while continuing to expand and develop their community management knowledge and experience.

- Condominium       On Site/Large Scale       Portfolio

#### **CAASP—Excellence in Service**

This award recognizes the CAAM-certified or CAASP-designated individual for their ability to interact with managers, Affiliate Partners, community leaders and homeowners, with integrity, reliability and competence.

#### **Instructor of the Year— Member or Affiliate** (Select one)

This nominee is engaging, knowledgeable and encourages a high level of professionalism through education.

- Instructor of the Year—Member       Instructor of the Year— Affiliate Partner

#### **O.P.A.L. (Outstanding Partner Affiliate Leader)**

Recognizes the contribution an Affiliate Partner has made to AACM, our Members, and HOA communities. This Affiliate upholds the high level of ethics and business practices representative of AACM.

#### **Outstanding Achievement Award**

This award recognizes an individual for an outstanding achievement.

#### **Community Impact Award**

Recognizes an individual that has made a lasting and meaningful impact on the community.

#### **Spirit Award**

This award recognizes an individual who demonstrates a charitable character through their commitment of time, talent, action and dedication to the service and benefit of others.

**The award ceremony will also include the presentation of the AACM President's Award, Ambassador of the Year and Hall of Fame Award.**



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# 2019 G.E.M. Award Nomination Form

## Nominee Information

Nominee Name and Title

Phone and Email of Nominee

Name of Nominee's Member Employer or Affiliate Partner Company (whichever is applicable)

Name of Nominee's Supervisor

Phone and Email of Nominee's Supervisor

## Homeowner Association Information

Association Name

Board President Name

Phone and Email

## Signature Verification (must be signed to validate nomination)

By signing below, the Designated Member, Affiliate Partner Authorized Representative (for Affiliate Partner award), and/or HOA Board President verifies the submitted information is a true and correct account of the Nominee's accomplishments. AACM reserves the right to verify any and all information submitted. If information cannot be verified, the nomination may be disqualified. If information is found to be falsified, the information may be referred to the Professional Standards Committee (PSC) of AACM for possible action.

Designated Member Name or Authorized Affiliate Partner Name (appropriate to the award)

Designated Member Signature or Authorized Affiliate Partner Signature (appropriate to the award) Date

Affiliate Partner Authorized Representative Name (if appropriate to award)

Affiliate Partner Authorized Representative Name (if appropriate to award) Date

HOA Board President Name (if appropriate to award)

HOA Board President Signature (if appropriate to award) Date



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## Nomination Narrative — What made this individual stand out?

In your words, tell us why you are nominating this individual for an AACM G.E.M. Award. The Narrative weighs heavily in the judging process. The Narrative must be submitted as a separate typewritten sheet along with pages 2, 3 & 4 of the completed Nomination Form. **Limit Narrative to 500 words.**

**Be sure to mark the award category for this nomination on page 2.**

Below are some examples of what you might include in your Narrative in support of this nominee. Not all examples will pertain to all categories but are intended to provide ideas on what you might highlight in your Narrative.

- ◆ *What did this individual do that was above and beyond their normal responsibilities?*
- ◆ *Describe the significance of their accomplishment.*
- ◆ *How did this affect the association?*
- ◆ *Describe the positive impact achieved.*
- ◆ *How did this impact the people living there?*
- ◆ *Is the community more inclusive as a result of this individual?*
- ◆ *Identify measurable results achieved.*
- ◆ *Describe the level of innovation, creativity or fundamental change provided.*
- ◆ *How did this individual contribute to the success of managers, Affiliates or an HOA community?*
- ◆ *How did this instructor impact you or contribute to your success?*
- ◆ *What makes this individual exceptional or stand out?*
- ◆ *Describe how this individual made a difference.*

**See page 1 of this Nomination packet for where to send completed Nomination Forms.**

## Nominee's Participation in AACM *(this section is completed by AACM)*

Length of time employed in community management? \_\_\_\_\_ CAAM # \_\_\_\_\_ Year CAAM was attained \_\_\_\_\_

Is nominee an approved instructor? List classes they are approved to teach \_\_\_\_\_

List AACM committee participation and position (Education Committee, co-chair, active participant) \_\_\_\_\_

Is nominee active in AACM Legislative events? Please list. (AACM Day at the Capitol, legislative fundraisers, etc.) \_\_\_\_\_

Has the nominee submitted a homeowner for a HOPE Grant? List community name and last name of family if known \_\_\_\_\_

Events attended by nominee (Trade Show, Golf Tournament, Luncheons) \_\_\_\_\_



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